

between the WHITE LINES

A Bimonthly Safety Newsletter From



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Returning to Work After a Non-Work Injury or Illness

If you miss work due to a non-work-related injury or illness, the PGT Trucking Compliance Department must have a Return to Duty slip from your doctor that states, "Can return to work without restrictions to drive a commercial motor vehicle." Also, in some cases where the sickness or injury affects the ability to drive a CMV, it is required to get a recertification from a certified medical examiner.

If you have a non-work-related injury or illness, please contact compliance at **1-800-837-8415** to see if you are required to get a recertification. This will help avoid delays in returning to work.

New Sign-On Inspections

A new Federal Inspection must be completed on all equipment prior to sign-on, at a company shop, OEM Dealer (Original Equipment Manufacturer) or a previously PGT Trucking-approved facility. Only inspections coordinated through PGT will be accepted. If an inspection is completed at an OEM but not through ARI, the contractor will be required to submit a copy of the invoice along with a federal inspection form.

****All federal inspections will be performed free of charge at any PGT Trucking-owned maintenance facility. However, the contractor is responsible for the cost of any associated repairs.****

This policy will go into effect on Monday, July 14. Please contact the PGT Trucking Maintenance Department at **(724) 987-1793** with any questions.

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If you have any questions or would like to see a specific topic, please contact:

safetynewsletter@pgttrucking.com

Pro-Tread Assignments for Quarter 3 Now Available

The Pro-Tread assignments for Quarter 3 are:

- Communications
- Emergency Maneuvers

Driver instructions on how to access Pro-Tread on the internet:

1. Go to www.protread.com.
2. Click on USER LOGIN.
3. For User ID, enter your Driver Number (the number you put on your log sheets). You will need to enter it in both User ID boxes.
4. For Site ID, enter 200797 (PGT Trucking's ID).
5. Click Login.
6. PGT Trucking and your name should appear near the top of the page. If your name is not there, you are probably not using the correct User ID.
7. Click on Lesson Menu.
8. The assignments are:
 - a. Communications
 - b. Emergency Maneuvers
9. If they do not show up under Assigned Lessons, make sure you are logged in correctly. If you are logged in correctly and still having issues, call **Beverly Amadio** at **(724) 987-1760**.
10. Remember that every few minutes there will be questions on the material just covered.
11. You cannot proceed through a lesson unless you answer the questions correctly. If your answer is wrong, you will automatically be taken back to the beginning of that section until you answer correctly.
12. If you are unsure if the lesson is complete, you can log on and check under Lesson History. All your completed lessons will be shown there.

If you have any questions on logging in, please contact **Beverly Amadio** at **(724) 987-1760**.

If you have technical issues with the site, please contact **Pro-Tread** at help@instructiontech.net or **877-77-TREAD (877-778-7323)**.

Notice To All Independent Contractors/Lease Purchase Drivers

Department of Transportation guidelines require an Annual Federal Inspection. PGT Trucking's policy requires a minimum of TWO Federal Inspections for all independent contractor and lease purchase equipment annually. Every other inspection must be completed at a Company Shop, OEM Dealer (Original Equipment Manufacturer) or a previously PGT-approved facility.



Intervals will be different based on a driver's CSA score in the Vehicle Basic:

Score in CSA Vehicle Basic	Interval of Inspections
0-50	6 months (2 times a year)
51-89	Quarterly (4 times a year)
90+	Bi-monthly (6 times a year)

In addition, all company trailers - including those rented to an IC/LP - are required to have a Federal Inspection every six months and a PM every 120 days. To avoid extra down time, we normally do a Federal Inspection at every PM on company trailers. LP tractors have the same requirements for a PM and DOT -- PM every 120 days and a Federal Inspection every six months unless the equipment falls into one of the CSA categories above.

The contractor is responsible for faxing or emailing the completed/signed inspection form along with an invoice (invoice not required if done through ARI or a PGT Trucking-owned facility) to **(724) 871-1759** or inspections@pgttrucking.com.

Failure to present written documentation that indicates passing inspection on or before the due date will result in the unit being placed in shutdown status the day after the due date, unless proof is provided that the inspection is scheduled within seven days. Fleet managers will be given advanced notice of assigned drivers whose shutdown status is pending.